



मध्यप्रदेश वक्फ़ बोर्ड,

(केन्द्रीय वक्फ़ अधिनियम 1995 के अंतर्गत म. प्र. शासन द्वारा गठित)

ताज केम्पस, नियर ताजुल मसाजिद, भोपाल, फोन : 0755-2543175, 4903018

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क्र. OH-13 /ITCELL /Exc.Award/2019 /

भोपाल, दिनांक

परिपत्र

वक्फ संस्थाओं के उत्कृष्ट प्रबंधन के लिये पुरुस्कार हेतु नामांकन-2019 आमंत्रित है।

नामांकन की अंतिम दिनांक 31 जनवरी, 2021

भारत सरकार, अल्पसंख्यक कार्य मंत्रालय द्वारा वक्फ के प्रबंधन में उत्कृष्टता पुरुस्कार प्रदान करने हेतु उन मुतवल्लीयों/प्रबंध समितियों के नाम मांगे गये हैं जिनके कार्य वक्फ की प्रबंध व्यवस्था में वित्तीय निष्पादन, नवीन पद्धतियों एवं प्रौद्योगिकी के उपयोग में सराहनीय रहे हों।

वक्फ प्रबंधन में बेहतरी लाने हेतु भारत सरकार का यह एक महत्वपूर्ण पहल है। बेहतर वक्फ प्रबंधकों को प्रशस्ति-पत्र, मोमेन्टो प्रदान करने के साथ साथ रुपये 50,000/-, 75,000/- एवं 1,00,000/- पुरुस्कार राशि के रूप में दिये जाने का प्रावधान किया गया है। उक्त पुरुस्कार की पात्रता मापदंड एवं अन्य शर्तों का उल्लेख भारत सरकार की वेबसाईट www.minorityaffairs.gov.in पर उपलब्ध है।

अतः समस्त मुतवल्ली/प्रबंध समितियों को निर्देशित किया जाता है कि भारत सरकार अल्पसंख्यक कार्य मंत्रालय की गाईड लाइन एवं शर्तों के अनुसार अपने नामांकन फार्म 31 जनवरी, 2021 तक कार्यालय मध्यप्रदेश वक्फ बोर्ड को आवश्यक रूप से प्रेषित करें। ताकि प्राप्त नामांकन फार्मों की स्क्रूटनी एवं संलग्न दस्तावेजात को प्रमाणित करने के उपरान्त मय सुझाव के भारत सरकार को भेजा जा सके।

मान. प्रशासक महोदय द्वारा अनुमोदित।

मुख्य कार्यपालन अधिकारी
म. प्र. वक्फ बोर्ड, भोपाल

पृष्ठा. क्र. क्र. OH-13 /ITCELL /Exc.Award/2019 / 474 भोपाल, दिनांक 23-01-21

प्रतिलिपि: सूचनार्थ एवं पालनार्थ।

1. निज सचिव, मान. मंत्री महोदय, मध्यप्रदेश शासन, पिछडर्ग तथा अल्पसंख्यक कल्याण विभाग भोपाल।
2. अवर सचिव, भारत सरकार, अल्पसंख्यक कार्य मंत्रालय, 11वीं फ्लोर, पंडित दीनदयाल अंतोदिया भवन, सी.जी.ओ. काम्पलेक्स, लोधी रोड, नई दिल्ली - 110003 की ओर सूचनार्थ प्रेषित।
3. सचिव, केन्द्रीय वक्फ परिषद, भारत सरकार, अल्पसंख्यक कार्य मंत्रालय, सेन्ट्रल वक्फ भवन, पी-13 एण्ड 14, पुष्प विहार, सेक्टर-6, साकेत, अपोजिट फ़ैमली कोर्ट, नई दिल्ली - 110 017 की ओर उनके पत्र दिनांक 23.12.2020 के संदर्भ में सूचनार्थ।
4. सचिव, मध्यप्रदेश शासन, पिछडर्ग तथा अल्पसंख्यक कल्याण विभाग मंत्रालय वल्लभ भवन भोपाल।
5. आयुक्त, पिछड़ा वर्ग तथा अल्पसंख्यक कल्याण सतपुड़ा भवन, भोपाल।
6. समस्त ज़िला/तहसील वक्फ कमेटी मध्यप्रदेश।
7. समस्त वक्फ प्रबंध कमेटी/मुतवल्ली, मध्यप्रदेश।
8. सचिव, सोल ट्रस्टी शिया दाऊदी बोहरा समाज बंदी महल फोर्ट मुम्बई।
9. आई.टी.सेल मध्यप्रदेश वक्फ बोर्ड भोपाल, वेबसाईट पर अपलोड करने हेतु।

मुख्य कार्यपालन अधिकारी
म. प्र. वक्फ बोर्ड, भोपाल

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Award of Excellence in Management of Waqf Institutions
Awards for Mutawalli/Management Committee of Waqf Institutions

The newly launched scheme of Computerization of Records and Strengthening of State Waqf Boards(SWBs) also known as Quami Waqf Board Taraqqiati Scheme has introduced a new component of awards for Mutawalli/Management Committees of Waqf properties in order to give recognition to excellence in management of Waqf Institutions and encourage Mutawalli/Management Committees to adopt best practices in computerization of their operations contributing towards improvement in functioning of the Waqf institution. The scheme will have the following provisions:-

1. A total of 12 awards will be given. All Waqf Boards will be divided into Four zones. Three awards will be given in each zone. The awards in each zone will be given at three levels. First level award will carry a cash component of Rs. 1.00 Lac, second level of Rs. 75,000/- and third level Rs. 50,000/- a citation and a suitable memento will also be given to each awardee.
2. The awards will be given once in a year.
3. An institution or Mutawalli once given the award will not be eligible for another award for 10 years. However, applicant institutions not given the award may be eligible to be considered in the subsequent years for a maximum of three attempts in a block of ten years counted from the award year.
4. Eligibility criteria: a Waqf institution shall be eligible for consideration under the scheme provided the institution has been in existence and registered with the relevant Waqf Board for the last five years as on 1st January of the year for which the award is to be given. The institution should have been registered in the WAMSI portal. The institution should have been paying share of Waqf revenue to State Waqf Board continuously in the preceding three years. The institution should also have a regular auditing of the accounts duly submitted to the concerned Waqf Board in all five years.
5. Eligible Waqf institutions shall submit their applications in prescribed proforma alongwith all required documents to the concerned State Waqf Boards. The concerned SWB under the signature of the CEO will forward the same to the CWC by the due date certifying authenticity of the information provided by the applicant institution.
6. A State Waqf Board will be allowed to recommend not more

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than three applications on the basis of a pre-decided criteria including physical interaction with the applicant institutions. A consolidated proposal of the nominations complete in all respects will be sent by the SWB by the due date only once in a year.

7. A committee headed by an Officer not below the rank of a Director/DS the Ministry and consisting of Officers from CWC and the Ministry of Minority Affairs will appraise the applications for awards and make suitable recommendations.

8. The committee of Officers in the Ministry of Minority Affairs shall scrutinize applications on the following criteria:-

- I. Total income from Waqf Properties during last 3 years.
- II. Percentage increase in income of property year wise.
- III. Annual income from the Waqf properties relative to the value of the Waqf property as per prevailing market rate(circle rate notified by the District Administration/State Government).
- IV. Extent of compliance of Lease Rules by the Mutawalli / Management Committee while leasing Waqf Properties / buildings indicating number of properties/buildings leased out and total rental income.
- V. Extent of usage of IT in its functioning:- Details such as data entered in registration module, leasing module, Mutawalli assessment return module and litigation module to be furnished.
- VI. Other innovative use of IT tools for management of the institution and for enhancing income of the Waqf institution;
- VII. Details of the initiatives taken up by the management committee to enhance the income of Waqf during last 3 years.
- VIII. Number, area and value as per notified circle rate of the State/distt. revenue authorities of the properties cleared of encroachment year wise in the last three years.
- IX. infrastructure development by way of self efforts/loan for commercial/social purpose;

- X. Amount spent on Welfare activities as percentage of total income of the Waqf institution;
- XI. Any additional properties acquired out of the income of the Waqf fund with prior sanction of the State Waqf Board;
- XII. Innovative efforts made for prevention of future encroachment on Waqf property.
- XIII. Any other suitable parameters that is decided for screening of the applications.

**Proforma For Nominations for Awards of Excellence in Management of Waqf Institutions-2019
(To be submitted through State Waqf Board)**

State-

Name and complete address of Waqf Institution Registration No. and date of registration	
Name of Mutawalli / Management Committee (Contact detail of Mutawalli/Management Committee including Aadhar no.)	
Waqf ID	
Property ID	

S. No.	Particular	Enclosure No.	Remarks of CEO
I.	Total income from Waqf Properties during last 3 years. (Enclose copies of statement of accounts submitted to Board under section 46) Year Income 2015-16 2016-17 2017-18		
II.	Percentage increase in income of waqf year wise. 2015-16 2016-17 2017-18		
III.	Annual income from the Waqf properties relative to the value of the Waqf property as per prevailing market rate (circle rate notified by the District Administration/State Government). (i) Upto 3% (ii) Above 3% to 5% (lii) Above 5%		

IV.	<p>Extent of compliance of Lease Rules by the Mutawalli / Management Committee while leasing Waqf Properties / buildings indicating number of properties/buildings leased out and total rental income.</p> <p>Year No. of properties / Buildings Income</p> <p>2015-16 2016-17 2017-18</p>		
V.	<p>Extent of usage of IT in functioning:- Details such as data entered in (1)registration module(2) leasing module (3) Mutawalli assessment return module and (4) litigation module of WAMSI Portal to be furnished.</p> <p>Module Year(2015-16) No. of Data entered</p> <p>Data entered in 1 module Data entered in 2 module Data entered in 3 module Data entered in 4 module</p> <p>Module Year(2016-17) No. of Data entered</p> <p>Data entered in 1 module Data entered in 2 module Data entered in 3 module Data entered in 4 module</p> <p>Module Year (2017-18) No. of Data entered</p> <p>Data entered in 1 module Data entered in 2 module Data entered in 3 module Data entered in 4 module</p>		
VI.	<p>Details of the initiatives taken up by the management committee to enhance the income of Waqf during last 3 years.</p> <p>2015-16 2016-17 2017-18</p>		

VII.	<p>Number, area and value as per notified circle rate of the State/Distt. Revenue authorities of the properties cleared of encroachment year wise in the last three years.</p> <p>2015-16 2016-17 2017-18</p>		
VIII.	<p>infrastructure development by way of self efforts/loan for commercial/social purpose;</p> <p>2015-16 2016-17 2017-18</p> <p>Present status of loan availed from CWC if any</p>		
IX.	<p>Amount spent on Welfare activities as percentage of total income of the Waqf institution;</p> <p>Year Total Income Amount spent on welfare activities</p> <p>2015-16 2016-17 2017-18</p>		
X.	<p>Any additional properties acquired out of the income of the Waqf fund with sanction of the State Waqf Board;</p> <p>Details of the properties acquired and decision of the Board</p>		
XI.	<p>Whether statutory contribution of 7% was paid by the Mutawalli/ Management Committee regularly, if so the detail for last 3 years and amount paid for each year and arrear if any.</p> <p>Year net annual income 7% amount paid balance if any</p> <p>2015-16 2016-17 2017-18</p>		

XII.	<p>Whether accounts of the waqf were audited during the last five years (if so, enclose copies of the audit report).</p> <p>Year Status(Audited/Not audited)</p> <p>2013-14 2014-15 2015-16 2016-17 2017-18</p>		
XIII.	<p>Any other innovative use of IT tools for Management of the Waqf Institutions and for enhancing income (enclose / upload detailed write up max 300 words).</p>		
XIV.	<p>Innovative efforts made for prevention of future encroachment on Waqf property (enclose / upload detailed write up max 300 words).</p>		

- Note: 1. No column should be left blank.
2. All the information provided must be supported by the self certified documents.
3. If no supporting documents/endorsement of CEO is enclosed, it will be treated as no information provided.
4. All the documents should be attested by the CEO while forwarding it to CWC.
5. Separate sheet may be used if necessary.

Signature of Mutawalli/Management Committee

Date-

Place

Remarks of CEO